**The Willow Tree Children’s Centre**

**FUNDRAISING POLICY**

**Principle**

The Willow Tree Children’s Centre is committed to ensuring that fundraising activities are carried out in an ethical manner. This policy applies to the management, casual, permanent and contract staff and volunteers. (Síolta standard 16: Community Involvement)(National Standard 3: Working in Partnership with Parents or Guardians)

**Statement of Intent**

The purpose of this document is to identify The Willow Tree Children’s Centre position on fundraising practice and to document the standards expected in raising funds from the community.

**Policy**

The Willow Tree Children’s Centre fundraising principle is a simple one – we will only use techniques that we would be happy to be used on ourselves. In doing so, the organisation will adhere to the following standards:

* Fundraising activities carried out by The Willow Tree Children’s Centre will comply with all relevant laws.
* Any communications to the public made in the course of carrying out a fundraising activity shall be truthful and non-deceptive.
* All monies raised via fundraising activities will be for the stated purpose of the appeal and will comply with the organisation’s stated mission and purpose.
* Nobody directly or indirectly employed by or volunteering forThe Willow Tree Children’s Centreshall accept commissions, bonuses or payments for fundraising activities on behalf of the organisation.
* No general solicitations shall be undertaken by telephone or door-to-door.
* All fundraising activities must have the prior approval of the Management Committee.
* Fundraising activities should not be undertaken if they may be detrimental to the good name or community standing of The Willow Tree Children’s Centre.
* Any fundraising carried out by The Willow Tree Children’s Centre may be financially beneficial to The Willow Tree Children’s Centre or it will be for the purpose of raising funds for registered charities

**Communication of Policy**

All parents/guardians are to be informed of this policy. Staff members will check with parents/guardians that they have read and understood the policy and provide any assistance needed.

A summary of this policy will be included in the Parent/Guardian Handbook and the full policy is available on the website www.blennerville.playschool.com

This policy will also be reviewed with staff at induction and annual staff training.

A copy of all policies will be available during all hours of operation to staff members and parents/guardians upon request.

This policy is underwritten by the Child Care Act 1991 (Early Years Services) Regulations 2016 and the Child Care Act 1991 (Early Years Services) (Registration of Pre-school and school-age Services) Regulations 2018.

This policy was reviewed and adopted by The Willow Tree Children’s Centre on 1st January 2024.

Signed by: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

On behalf of Management

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